



**Sean Rogan**  
Executive Director

**HOUSING AUTHORITY  
of the County of Los Angeles**

Administrative Office

2 Coral Circle • Monterey Park, CA 91755

323.890.7001 • TTY: 323.838.7449 • [www.lacdc.org](http://www.lacdc.org)



**Gloria Molina**  
**Mark Ridley-Thomas**  
**Zev Yaroslavsky**  
**Don Knabe**  
**Michael D. Antonovich**  
Commissioners

**AGENDA  
FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY HOUSING COMMISSION  
WEDNESDAY, NOVEMBER 17, 2010  
12:00 NOON  
HOUSING AUTHORITY  
12131 TELEGRAPH RD.  
SANTA FE SPRINGS, CA 90670  
(562) 347-4663**

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**1. Call to Order**

**2. Roll Call**

**Adriana Martinez, Chair**  
**Alberta Parrish, Vice Chair**  
**Henry Porter, Jr.**  
**Severyn Aszkenazy**  
**Zella Knight**  
**Mary Lou Leggett**  
**Laurence Levin**

**3. Reading and Approval of the Minutes of the Previous Meeting**

Regular Meeting of October 27, 2010

**4. Report of the Executive Director**

**5. Public Comments**

The public may speak on matters that are within the jurisdiction of the Housing Commission. Each person is limited to three minutes.



## **Regular Agenda**

**6. Concurrence to Authorize the Executive Director to Execute Interagency Agreements with Local Municipalities and Housing Agencies Relating to Subsidized Housing Programs and Grants as needed (All Districts)**

Concur with the Board of Commissioners find that the execution of the interagency agreements is not subject to the provisions of the California Environmental Quality Act (CEQA) because the activities are not defined as a project under CEQA; authorize the Executive Director to execute the attached interagency agreement with the Housing Authority of the City of Los Angeles (HACLA), as well as interagency agreements with other municipalities and housing agencies within the County, utilizing the same or similar format, relating to subsidized housing programs as needed in order to maximize utilization of funding and allow program participants greater access to affordable housing, following approval as to form by County Counsel; authorize the Executive Director to amend the attached interagency agreement and future interagency agreements to extend the term and to incorporate any other administrative provisions that may be required for the purposes described above, following approval as to form by County Counsel. (CONCUR)

**7. Authorize Use of Job Order Contract Program and Approve Contract for Job Order Contract Consultant Services (All Districts)**

Recommend that the Board of Commissioners authorize the Housing Authority to implement a Job Order Contract construction program; authorize the Executive Director to execute and if necessary terminate a consultant services contract (Contract) with the Gordian Group for Job Order Contract consulting services to assist the Housing Authority with the development, implementation, and support of a JOC program, to be administered under a tiered pricing system at an initial fee of 5.0 percent of the dollar amount upon issuance of Notice to Proceed for each construction project work order for the first \$6 million in work orders, and 1.95 percent of the dollar amount for each construction project work order in excess of \$6 million; find that approval of the Contract is not subject to the provisions of the California Environmental Quality Act (CEQA), as described herein, because the action is not defined as a project under CEQA. (APPROVE)

**8. Accept an Emergency Safety and Security Funding Grant From the U.S. Department of Housing and Urban Development. (All Districts)**

Recommend that the Board of Commissioners authorize the Executive Director to execute all documents required to accept from HUD a \$250,000

CFP Emergency Safety and Security Funding grant for the installation of video surveillance cameras and equipment at five South Scattered sites and at the Nueva Maravilla housing development; find that the acceptance of an Emergency Safety and Security Funding grant is exempt from the California Environmental Quality Act (CEQA) because the activities will not have the potential for causing a significant effect on the environment; authorize the Executive Director to incorporate \$250,000 in CFP funds into the Housing Authority's approved Fiscal Year 2010-2011 budget. (APPROVE)

9. **Housing Commissioners Comments and Recommendations for Future Agenda Items**

Housing Commissioners may provide comments or suggestions for future Agenda items.

Copies of the preceding agenda items are on file and are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at the Housing Authority's main office located at 2 Coral Circle in the City of Monterey Park. Access to the agenda and supporting documents is also available on the Housing Authority's website.

Agendas in Braille are available upon request. American Sign Language (ASL) interpreters, or reasonable modifications to Housing Commission meeting policies and/or procedures, to assist members of the disabled community who would like to request a **disability-related accommodation in addressing the Commission, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent possible. Please contact the Executive Office of the Housing Authority by phone at (323) 890-7424, or by e-mail at donna.delvalle@lacdc.org, from 8:00 a.m. to 5:00 p.m., Monday through Friday.**

THE HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES  
MINUTES FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY HOUSING COMMISSION

Wednesday October 27, 2010

The meeting was convened at the Carmelitos Housing Development located at 851 Via Carmelitos, Long Beach, California.

Digest of the meeting. The Minutes are being reported seriatim. A taped record is on file at the main office of the Housing Authority.

The meeting was called to order by Vice Chair Alberta Parrish at 12:08 p.m.

**ROLL CALL**

**Present**

**Absent**

Adriana Martinez, Chair  
Alberta Parrish, Vice Chair  
Severyn Aszkenazy  
Henry Porter  
Zella Knight  
Mary Lou Leggett  
Laurence Levin

X  
X  
X  
X  
X  
X  
X

X

**PARTIAL LIST OF STAFF PRESENT:**

Bobbette Glover, Assistant Executive Director  
Maria Badrakhan, Director, Housing Management  
Margarita Lares, Director, Assisted Housing

**GUESTS PRESENT:**

None were present

### **Reading and Approval of the Minutes of the Previous Meeting**

On Motion by Commissioner Porter, seconded by Commissioner Knight, with Commissioner Aszkenazy abstaining, the Minutes of the Regular Meeting of September 22, 2010, were approved.

### **Agenda Item No. 4 – Report of the Executive Director**

Bobbette Glover, Assistant Executive Director presented the following information in the absence of Dorian Jenkins, Deputy Executive Director:

A Brown Act workshop was held by LA County Counsel and we have been updated that it will be necessary to change the Housing Authority by-laws to include that a quorum as a majority of filled occupancies. At this time, the Housing Authority will continue with the current process of the majority present until the by-laws are changed.

Recruitment for vacant Tenant Commissioners is currently being conducted for possible prospects.

Maria Badrakhan, Director presented the following report in the absence of Dorian Jenkins, Deputy Executive Director:

A Fall Harvest and Farmers Market will be held at Carmelitos Housing Development site on November 18<sup>th</sup> from 2:00 – 5:00 pm

The lunch provided today at the Housing Commission meeting was catered by a local restaurant utilizing all vegetables grown from the Housing Authority's Growing Experience farm site.

The Housing Authority received (3) awards from the County Quality and Productivity Commission: Growing Experience, Assisted Living Waiver Pilot Program and for Crime Prevention Program – Gang Intervention program at Harbor Hills.

The Housing Authority was awarded a Capital Fund safety grant for \$250,000 that will go towards funding additional security cameras and law enforcement for our housing properties.

Currently we are submitting an application for the Choice Neighborhood Grants for future revitalizations for the Carmelitos Housing Development site.

REAC inspections have been finalized with HUD. The Housing Authority is awaiting the final scores and we may be eligible to be "High Performers".

Ujima Fencing has been completed and private security will continue until 10/31/2010.

The Housing Authority has acquired complete ownership of the Kings Road and Lancaster Homes Multifamily Housing Developments.

Dorian Jenkins, Deputy Executive Director has submitted his resignation effective November 12, 2010

#### **Agenda Item No. 5 Public Comments**

Gwendolyn Flowers, Carmelitos Senior Complex resident stated that she is concerned about the implementation of the City of Long Beach new ordinance regarding no smoking in public areas. Ms. Flowers wanted to know if this will affect the residents at the Carmelitos Housing Development site.

Maria Badrakhan replied that a policy has not been determined as of yet. The topic is currently being discussed with the Resident Development Board and information will be provided at a later date.

#### **Regular Agenda**

**On Motion by Commissioner Knight, seconded by Commissioner Porter, and unanimously carried, the following was approved by the Housing Commission:**

#### **CONCURRENCE APPROVE HEALTH PLANS (ALL DISTRICTS) AGENDA ITEM NO. 6**

1. Concur with the Board of Commissioners' action to find that approval of the 2011 health plans is not subject to the provisions of the California Environmental Quality Act (CEQA) because the activities are not defined as a project under CEQA.
2. Concur with the Board of Commissioners' action to authorize the Executive Director to approve the proposed premium rates for group medical plans provided by Anthem Blue Cross of California Health Maintenance Organization (HMO) and Preferred Provider Option (PPO) and Kaiser Health Plan (Kaiser), effective January 1, 2011.
3. Concur with the Board of Commissioners' action to approve the combined payment with the Community Development Commission of the employer-paid medical subsidy for the 2011 calendar year to Anthem Blue Cross of California and Kaiser, at an estimated cost not to exceed \$250,000.
4. Concur with the Board of Commissioners' action to authorize the Housing Authority to fund all health plan costs using funds included in the approved Fiscal Year 2010-11 budget and funds to be approved

through the annual budget process for Fiscal Year 2011-12, as needed.

**On Motion by Commissioner Knight, seconded by Commissioner Levin, with Commissioner Martinez abstaining, the following was approved by the Housing Commission:**

AUTHORIZE EXECUTIVE DIRECTOR TO AMEND THE INTERAGENCY AGREEMENT WITH THE HOUSING AUTHORITY OF THE CITY OF LOS ANGELES TO INCLUDE SPONSOR BASED AND PROJECT BASED RENTAL ASSISTANCE SHELTER PLUS CARE GRANTS (ALL DISTRICTS)  
AGENDA ITEM NO.7

1. Recommend that the Board of Commissioners find that the execution of this Interagency Agreement is not subject to the provisions of the California Environmental Quality Act (CEQA) because the activities are not defined as a project under CEQA.
2. Recommend that the Board of Commissioners authorize the Executive Director to amend the existing Interagency Agreement with the HACLA relating to the HUD Shelter Plus Care Program to include sponsor based and project based rental assistance grants, to be effective on the date of Board approval.
3. Recommend that the Board of Commissioners authorize the Executive Director to further amend the Interagency Agreement with HACLA to extend the term and to incorporate any other administrative provisions that may be required for the purposes described above, following approval as to form by County Counsel.

**On Motion by Commissioner Aszkenazy, seconded by Commissioner Knight, unanimously carried, the following was approved by the Housing Commission:**

CONCURRENCE TO AUTHORIZE THE EXECUTIVE DIRECTOR TO CERTIFY AND SUBMIT THE RESOLUTION AND PHAS CERTIFICATION TO HUD  
(ALL DISTRICTS)  
AGENDA ITEM NO.8

1. Concur with the Board of Commissioners' action to adopt a resolution approving and certifying the accuracy of the information contained in the 2009 – 2010 PHAS certification, which includes management data on 2,962 Conventional Public Housing Program units administered by the Housing Authority.
2. Concur with the Board of Commissioners' action to authorize the Executive Director to sign the PHAS certification and to submit the resolution and the certification to HUD.

**Agenda Item No. 9 – Housing Commissioner Comments and Recommendations for Future Agenda Items**

Commissioner Knight thanked staff for the information provided in the Agenda regarding NOFA.

Commissioner Aszkenazy thanked staff for the lunch that was provided.

On Motion by Commissioner Porter the Regular Meeting of October 27, 2010, was adjourned at 12:55 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", written over a horizontal line.

SEAN ROGAN  
Executive Director  
Secretary –Treasurer



## Housing Authority - County of Los Angeles

November 17, 2010

TO: Housing Commissioners

FROM: Margarita Lares, Director, Assisted Housing Division

RE: **FSS PROGRAM UPDATE – OCTOBER 2010**

FOR YOUR INFORMATION ONLY

The Family Self-Sufficiency (FSS) Program is a HUD initiative intended to assist Public Housing residents and Housing Choice Voucher Program participants achieve economic independence and self-sufficiency.

Activities		
RECRUITMENT	7	Applications Received
	16	Applications Sent
ENROLLMENTS	11	New FSS Participants
TERMINATIONS	2	Participants Terminated from FSS: terminate from Sect. 8
	1	Participants Terminated from FSS: Contract Expired
	1	Participant Terminated from FSS: Abeyance
MEETINGS	1	Southern California FSS Network
	1	Social Security Ticket to Work Program
	2	HUD presentations: PIC & FSS
WORKSHOPS Program Presentations	1	Program presentation at the FSS Network
	2	Disseminated Credit Repair Informational Packets
	4	Disseminated Budget Informational Packets
REFERRALS	9	Job referral from the employment network job board
	1	CDC Home Ownership Program (HOP)
	7	Omnitrans Rideshare Week Bus Pass
	7	Bell Shelter Veteran's Appreciation Day
	1	"Welcome Home Joe" clothing program
	7	WorkSource Center employment workshops and job fairs
	2	Emergency Transportation Assistance
GRADUATIONS	6	Pending requests for graduation

If you have any questions, please feel free to contact me at (562) 347-4837.

ML:CJ:RM:dt

**Housing Authority - County of Los Angeles**

FOR YOUR INFORMATION ONLY

November 17, 2010

TO: Housing Commissioners

FROM: Dorian Jenkins, Deputy Executive Director

SUBJECT: **STATUS OF THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA) HOMELESSNESS PREVENTION AND RAPID RE-HOUSING (HPRP) PROGRAM**

The Homelessness Prevention and Rapid Re-Housing Program (HPRP) is a collaborative effort among the Community Development Commission (CDC), the Chief Executive Office (CEO), implementing County Departments, local Non-Profit Organizations, and the Los Angeles Homeless Services Authority (LAHSA). Actions since the last report include the following:

- To date, \$1,700,966 (13.95%) of the \$12,197,108 budget has been expended.
- The HPRP monthly meeting will be held on November 9, 2010. Representatives from the local HUD office will provide an update on the HPRP program.
- By November 30, 2010, all non-profit partners will commence HPRP services throughout the HPRP service area (Unincorporated areas of the County, CDBG participating cities, and 19 cities that did not receive state or federal HPRP funding).

DJ:TG:AC:ec

H:TG\ARRA\ARRA Status Report For HPRP (As of November 2010)

November 17, 2010

TO: Housing Commissioners

FROM: Dorian Jenkins, Deputy Executive Director 

**SUBJECT: STATUS OF THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA) COMMUNITY DEVELOPMENT BLOCK GRANT-RECOVERY (CDBG-R) PROGRAM**

The Community Development Block Grant (CDBG) Division is closely monitoring CDBG-R subrecipients to ensure that they: (a) spend at least 50% of their allocated funds by January 31, 2011; (b) spend all of their allocated funds by June 30, 2012; and (c) meet all grant requirements by September 30, 2012. We are currently pacing at an appropriate level: as of November 4, 2010, \$3,874,960.68 (48.3%) of the total \$8,022,913.20 under contract has been expended.<sup>1</sup> Following are major actions taken since the last report:

- Monthly policy bulletins will continue to be issued through December 2010 to all CDBG-R subrecipient agencies. These bulletins show, by agency and project, how much has been spent and the amount of funds that each subrecipient must spend by January 31, 2011 to reach their 50% expenditure standard.
- To date, over 1/3 of the 64 CDBG-R funded projects have already met the 50% drawdown standard ahead of the January 31<sup>st</sup> deadline, and approximately 1/3 of the projects are completed (some below budget).
- The CDBG Division received responses to the "Letters of Concern" which the CDBG Director sent to 18 low-performing agencies on October 13, 2010. Staff will be closely monitoring these agencies to ensure that they adhere to their required corrective actions, which include: (a) submittal of any delinquent reimbursement requests; and (b) adherence to the project implementation and expenditure target dates stated in their action plans.

DJ:TC:AC:ec

H:TG\ARRA\ARRA Status Report For CDBG-R (As of November 2010)

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<sup>1</sup> We executed reimbursable contracts with our CDBG-R subrecipients. Therefore, the "expended" amount is a conservative dollar figure because it represents only the funds that our subrecipients have claimed and that we have reimbursed to them. Also, some CDBG-R funded cities and County Departments submit funding requests on a bi-monthly, instead of on a monthly basis.

# DRAFT

FOR YOUR INFORMATION

## Housing Commission 2011 Meeting Schedule 12:00 noon

<u>Date</u>	<u>Site</u>	<u>Address/ Telephone #</u>	<u>District</u>	<u>Description</u>
January 26	CDC/Headquarters	2 Coral Circle Monterey Park, CA 91755 (323) 890-7001	N/A	N/A
February 23	South Bay Gardens	230 E. 130 <sup>th</sup> Street Los Angeles, CA 90061 (323) 242-1717	2 <sup>nd</sup>	100 Units of Senior Housing
March 23	CDC/Housing Authority (Santa Fe Springs)	12131 Telegraph Rd. Santa Fe Springs, CA 90670 (562) 347-4663 ext# 8196	N/A	N/A
April 27	Lancaster Homes	711-737 W. Jackman Street Lancaster, CA 93534 (661) 255-5818	5 <sup>th</sup>	120 Units of Senior Housing
May 25	CDC/Headquarters	2 Coral Circle Monterey Park, CA 91755 (323) 890-7001	N/A	N/A
June 22	Palm Apartments	959 Palm Avenue West Hollywood, CA 90069 (323) 653-3090	3 <sup>rd</sup>	127 Units of Senior Housing
July 27	CDC/Housing Authority (Santa Fe Springs)	12131 Telegraph Rd. Santa Fe Springs, CA 90670 (562) 347-4663 ext# 8196	N/A	N/A
August 24	Lomita Manor/Harbor Hills	TBD	4 <sup>th</sup>	TBD
September 28	CDC/Headquarters	2 Coral Circle Monterey Park, CA 91755 (323) 890-7001	N/A	N/A
October 26	Herbert Avenue	133 Herbert Avenue Los Angeles, CA 90063 (323) 266-0990	1 <sup>st</sup>	46 Units of Senior Housing
November 16	CDC/Housing Authority (Santa Fe Springs)	12131 Telegraph Rd. Santa Fe Springs, CA 90670 (562) 347-4663 ext# 8196	N/A	N/A
December 21	CDC/Headquarters	2 Coral Circle Monterey Park, CA 91755 (323) 890-7001	N/A	N/A

## FOR YOUR INFORMATION ONLY

**From:** Elisa Vasquez  
**Sent:** Tuesday, November 09, 2010 8:55 AM  
**To:** Directors/Managers  
**Cc:** Daniel Rofoli; Debra Solis; Elisa Vasquez; Geoffrey Siebens; Gloria Ramirez; Grace Thamawatanakul; Gregg Kawczynski; Jose Pilpa; Lynna Ochoa; Marcie Chavez; 'meiwen fang'; Nicholas Teske; Raymond Webster; 'Robin Pointer'; Samantha Harrison  
**Subject:** Legislative Update

Hello,

Below please find an update on State and Federal legislative activity of interest to the CDC. Please let me know if you have any questions.

### **State and Congressional Midterm Elections**

Last week's midterm elections brought much change including the victory of our own California State Assemblywoman Karen Bass who will now move to the House of Representatives representing the 33<sup>rd</sup> Congressional District. In our State Government, we also saw Assemblymen Kevin de León (formerly representing Assembly District 43) and Ed Hernandez (formerly representing Assembly District 57) both move to the CA Senate. See the attached for a full list of all our representatives for the 112<sup>th</sup> Congress and 2011-2012 State Legislature.

Although she has passed away, former California Senator Jenny Oropesa's name remained on the ballot and received the latest number of votes on November 2. The seat for CA Senate District 28 will now be decided by a special run-off election on a date to be determined.

Regarding ballot measures, Proposition 22 passed preventing the State from taking more of the County's Redevelopment Funding, and our State Budget can now be passed by a simple majority vote versus the 2/3 vote traditionally required. The Governor's Redistricting Commission will remain intact and we will not be suspending the State's Air Pollution Control Law for businesses.

And finally, as I'm sure you've heard, Republicans took control of the lower chamber and now are the majority party in the House of Representatives. This means that Congress' Lane Duck Session, scheduled to begin November 15, will be a busy time for any outstanding bills the Democrats want to pass before the conservative party takes control. We've heard that the Bush-era tax cuts are at the top of the list, along with a final passage of the appropriations bills already approved by both the House and the Senate. At this time, it is unclear that any changes will be made to the funding levels we've already seen.

IGR is in the process of updating our County Legislative Agenda for next year and gathering information about what we can expect in the 2011 Legislative Session. We'll continue to monitor and report on these and any other legislative matters of impact to the CDC.

# 2011 LOS ANGELES COUNTY DELEGATIONS

## U.S. CONGRESS

### SENATE

Dianne Feinstein (D)  
Barbara Boxer (D)

### HOUSE OF REPRESENTATIVES

Kevin McCarthy (R-22)  
Howard P. "Buck" McKeon (R-25)  
David Dreier (R-26)  
Brad Sherman (D-27)  
Howard L. Berman (D-28)  
Adam Schiff (D-29)  
Henry A. Waxman (D-30)  
Xavier Becerra (D-31)  
Judy Chu (D-32)  
Karen Bass (D-33)  
Lucille Roybal-Allard (D-34)  
Maxine Waters (D-35)  
Jane Harman (D-36)  
Laura Richardson (D-37)  
Grace F. Napolitano (D-38)  
Linda T. Sánchez (D-39)  
Gary G. Miller (R-42)  
Dana Rohrabacher (R-46)

## STATE OF CALIFORNIA

### SENATE

George Runner (R-17)  
Tony Strickland (D-19)

Alex Padilla (D-20)

Carol Liu (D-21)

Kevin De León (D-22)

Fran Pavley (D-23)

Ed Hernandez (D-24)

Roderick "Rod" Wright (D-25)\*

Curren D. Price (D-26)

Alan S. Lowenthal (D-27)

Vacant (D-28)

Robert "Bob" Huff (R-29)

Ron Calderon (D-30)

Gloria McLeod (D-32)

### ASSEMBLY

Steve Knight (R-36)

Jeff Gorell (R-37)

Cameron Smyth (R-38)

Felipe Fuentes (D-39)

Bob Blumenfeld (D-40)

Julia Brownley (D-41)

Mike Feuer (D-42)

Mike Gatto (D-43)

Anthony Portantino (D-44)

Gill Cedillo (D-45)

John A. Pérez (D-46)

Holly J. Mitchell (D-47)

Mike Davis (D-48)

Mike Eng (D-49)

Ricardo Lara (D-50)

Steven C. Bradford (D-51)

Isadore Hall (D-52)

Betsy Butler (D-53)

Bonnie Lowenthal (D-54)

Warren Furutani (D-55)

Tony Mendoza (D-56)

Roger Hernandez (D-57)

Charles M. Calderon (D-58)

Tim Donnelly (R-59)

Curt Hagman (R-60)

Norma J. Torres (D-61)



**HOUSING AUTHORITY  
of the County of Los Angeles**

Administrative Office

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**Gloria Molina**  
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**Zev Yaroslavsky**  
**Don Knabe**  
**Michael D. Antonovich**  
*Commissioners*

**Sean Rogan**  
*Executive Director*

November 17, 2010

Honorable Housing Commissioners  
Housing Authority of the  
County of Los Angeles  
2 Coral Circle  
Monterey Park, CA 91755

Dear Commissioners:

**CONCURRENCE TO AUTHORIZE THE EXECUTIVE DIRECTOR  
TO EXECUTE INTERAGENCY AGREEMENTS WITH LOCAL MUNICIPALITIES  
AND HOUSING AGENCIES RELATING TO SUBSIDIZED  
HOUSING PROGRAMS AND GRANTS AS NEEDED  
(ALL DISTRICTS)**

**SUBJECT**

This letter recommends that the Board authorize the Executive Director to execute interagency agreements between the Housing Authority of the County of Los Angeles (Housing Authority) and other local municipalities and housing agencies relating to subsidized housing programs administered by the Housing Authority. The interagency agreements will allow for the mutual acceptance of each jurisdiction's vouchers and certificates.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Concur with the Board of Commissioners action to find that the execution of the interagency agreements is not subject to the provisions of the California Environmental Quality Act (CEQA) because the activities are not defined as a project under CEQA.
2. Concur with the Board of Commissioners action to authorize the Executive Director to execute the attached interagency agreement with the Housing Authority of the City of Los Angeles (HACLA), as well as interagency agreements with other municipalities and housing agencies within the County, utilizing the same or similar format, relating to subsidized housing programs as needed in order to maximize utilization of funding and allow



program participants greater access to affordable housing, following approval as to form by County Counsel.

3. Concur with the Board of Commissioners action to authorize the Executive Director to amend the attached interagency agreement and future interagency agreements to extend the term and to incorporate any other administrative provisions that may be required for the purposes described above, following approval as to form by County Counsel.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this action is to authorize the Executive Director to execute interagency agreements with local municipalities and housing agencies, including the attached, related to the administration of subsidized housing programs. These agreements would provide more affordable housing options for families who participate in the Housing Authority's various subsidized housing programs. They would allow the participants to use their Housing Authority issued vouchers or certificates in either the County or the jurisdiction of the participating municipality or housing agency.

To date, HACLA, the Inglewood Housing Authority, and the Pasadena Community Development Commission, have expressed an interest in allowing the Housing Authority to execute housing program contracts within their jurisdictions. Allowing the Housing Authority to execute agreements with municipalities and housing agencies such as these will aid the Housing Authority in housing more special needs families and maximizing funding utilization.

### **FISCAL IMPACT/ FINANCING**

There is no impact on the County general fund. The rental assistance will continue to be funded through existing HUD housing programs in the form of tenant based, sponsored based, and project based vouchers and certificates issued to the Housing Authority.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Housing Authority's Assisted Housing Division administers the Los Angeles County Section 8 Housing Choice Voucher (HCV) Program, the Housing Opportunities for People with Aids (HOPWA) program, the Shelter Plus Care (SPC) Program, the Veteran Affairs Supportive Housing (VASH) Program, and the Family Self-Sufficiency (FSS) Program. In addition to the main Housing Choice Voucher Program, which serves nearly 21,000 families, and the programs listed above, the Housing Authority also administers several special HCV programs. These programs include: HCV Mainstream, HCV Welfare to Work, HCV Family Unification, HCV Long-Term Family Self-Sufficiency Homeless Program, HCV Homeless, and the HCV Project-Based Voucher Program.



These programs address the various housing needs of the special populations they serve, including homeless individuals and families, persons with disabilities, and veterans. Many of the programs provide access to permanent, affordable housing linked with integrated supportive services tailored to each client's needs, such as mental health and substance abuse treatment, health care, rehabilitation, life skills, income support and other services. Studies have shown that persons who receive supportive services in housing of their choice, appropriate to their preferences and needs, tend to remain housed.

The Housing Authority believes it is in the best interests of the participants and the subsidized housing programs to execute interagency agreements with local municipalities and housing agencies within the County to allow for the mutual acceptance of each jurisdiction's vouchers, and the mutual indemnity of the agencies. Executing the agreement to include the administration of Housing Authority's tenant, sponsored and project based grants in other local jurisdictions will provide the participants more affordable supportive housing choices. Also, the Housing Authority will be able to increase its lease-up rate in the various programs if it is able to offer clients affordable housing options in the City of Los Angeles and other participating municipalities.

A proposed interagency agreement with HACLA for the VASH program is attached and has been reviewed by County Counsel. The agreement will be used as a model for interagency agreements with other municipalities and housing agencies for various affordable housing programs as may be needed. The agreements would be effective following approval as to form by County Counsel and execution by all parties.

#### **ENVIRONMENTAL DOCUMENTATION**

Approval of this action is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3) because it involves administrative activities that will not have a physical impact on or result in any physical changes to the environment. This action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

NEPA and CEQA review and clearance of grant funded projects will be completed on a project by project basis prior to funding approval for each project.

Honorable Housing Commissioners  
November 17, 2010  
Page 4

**IMPACT ON CURRENT PROJECT**

The proposed actions will allow families who participate in the Housing Authority's subsidized housing programs to access affordable housing throughout the unincorporated County, the cities of Los Angeles, Pasadena, and Inglewood, and in the jurisdictions of other participating municipalities and housing agencies within the County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'SEAN ROGAN', with a long horizontal stroke extending to the right.

SEAN ROGAN  
Executive Director

Enclosures

**INTERAGENCY AGREEMENT  
FOR THE  
VETERAN AFFAIRS SUPPORTIVE HOUSING  
PROGRAM**

This Interagency Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2010 by and between the Housing Authority of the County of Los Angeles, hereinafter referred to as "HACoLA" and the Housing Authority of the City of Los Angeles, hereinafter referred to as "HACLA".

**RECITALS**

WHEREAS, HACoLA received a 2009 and a 2010 Veteran Affairs Supportive Housing Grant (the "Grant") from the U.S. Department of Housing and Urban Development ("HUD") to assist a total of 505 homeless veterans and their families; and

WHEREAS, on occasion, HACoLA VASH program participants may desire to lease a unit within HACLA's jurisdiction and vice versa; and

WHEREAS, representatives of HACoLA and HACLA believe that it would be mutually beneficial, and, indeed, a public service, to accommodate such participants; and

WHEREAS, HACoLA and HACLA will ensure compliance with the terms and conditions of their respective HUD VASH Grant Agreements; and

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the parties agree as follows:

1. **PARTIES**

The parties to this Agreement are:

A. **HACoLA:**

The Housing Authority of the County of Los Angeles, a public body, corporate and politic under the laws of the State of California, having its principal office at 12131 Telegraph Road, Santa Fe Springs, CA 90670.

B. **HACLA:**

The Housing Authority of the City of Los Angeles, a public body, corporate and politic under the laws of the State of California, having its principal office at 2600 Wilshire Blvd., 3<sup>rd</sup> Floor, Los Angeles, CA 90057.

2. COMPENSATION

There shall be no compensation for any services described in this Agreement.

3. TERM

This Agreement shall commence on the date first above written and end on the \_\_\_\_\_ day of \_\_\_\_\_, unless terminated earlier as provided in Section 6 below.

4. HACoLA RESPONSIBILITIES

HACoLA will perform **all** VASH contract administration duties associated with its HUD VASH Grant Agreements for tenant based and project based VASH grants. Such duties shall include those associated with vouchers utilized within HACLA's jurisdiction, which HACLA hereby authorizes.

5. HACLA RESPONSIBILITIES

HACLA will perform **all** VASH contract administration duties associated with its HUD VASH Grant Agreements for tenant based and project based VASH grants. Such duties shall include those associated with vouchers utilized within HACoLA's jurisdiction, which HACoLA hereby authorizes.

6. TERMINATION FOR CONVENIENCE

During the term of this Agreement, HACoLA or HACLA may terminate this Agreement upon thirty (30) days' prior written notice (the "Notice of Termination.") The Executive Director or designee of each agency is hereby authorized to give said Notice of Termination. The Notice of Termination shall specify the date upon which such termination becomes effective.

7. SUBCONTRACTING

Neither party shall subcontract any of its responsibilities under this Agreement or permit subcontracted responsibilities to be further subcontracted without the prior written approval of the other party.

8. ASSIGNMENT

This Agreement or any provision thereof or any right or obligation arising hereunder is not assignable by HACoLA nor HACLA in whole or in part without the prior written consent of the other party to this Agreement.

## 9. INDEMNIFICATION

**9.1 HACLA.** HACLA shall defend, indemnify and hold HACoLA and HACoLA's officers, directors, agents, servants, attorneys, employees and contractors harmless from and against all liability, loss, damage, costs, or expenses (including reasonable attorneys' fees and court costs) (all of the foregoing collectively, "**Liabilities**") arising from or as a result of the death of any person or any accident, injury, loss or damage whatsoever caused to any person or to the property of any person and which shall be, or alleged to be, directly or indirectly, caused by any acts done thereon or any errors or omissions of HACLA or its officers, directors, agents, servants, attorneys, employees or contractors. HACLA shall not be responsible for (and such indemnity shall not apply to) any acts, errors or omissions directly or indirectly caused by HACoLA, or HACoLA's respective officers, directors, agents, servants, attorneys, employees or contractors. HACoLA shall not be responsible for any acts, errors or omissions of any person or entity except HACoLA and HACoLA's respective officers, agents, servants, employees or contractors.

HACLA's obligations under this Subsection 9.1 shall survive the expiration or termination of this Agreement.

**9.2 HACoLA.** HACoLA shall defend, indemnify and hold HACLA and HACLA's officers, directors, agents, servants, attorneys, employees and contractors harmless from and against all Liabilities arising from or as a result of the death of any person or any accident injury, loss or damage whatsoever caused to any person or to the property of any person and which shall be, or alleged to be, directly or indirectly, caused by any acts done thereon or any errors or omissions of HACoLA or its officers, directors, agents, servants, attorneys, employees or contractors. HACoLA shall not be responsible for (and such indemnity shall not apply to) any acts, errors or omissions directly or indirectly caused by HACLA, or HACLA's respective officers, directors, agents, servants, attorneys, employees or contractors. HACLA shall not be responsible for any acts, errors or omissions of any person or entity except HACLA and HACLA's respective officers, agents, servants, employees or contractors.

HACoLA's obligations under this Subsection 9.2 shall survive the expiration or termination of this Agreement

## 10. INDEPENDENT CONTRACTOR STATUS

HACoLA and HACLA shall perform the services as contained herein as independent contractors, not as an employee of the other party or under the other party's supervision or control. This Agreement is by and between HACoLA and HACLA, and not intended, and shall not be construed, to create

the relationship of agent, servant, employee, partnership, joint venture, or association, between HACLA and HCoLA.

## 11. SEVERABILITY

In the event that any provision herein contained is held to be invalid, void, or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Agreement and shall in no way affect, impair or invalidate any other provision contained herein. If any such provision shall be deemed invalid due to its scope or breadth, such provisions shall be deemed valid to the extent of the scope or breadth permitted by law.

## 12. INTERPRETATION

No provisions of this Agreement is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this Agreement is to be construed as if drafted by both parties hereto.

### 13. WAIVER

No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any breach of the same or any other provision hereof.

#### 14. ENTIRE AGREEMENT

This Agreement supersedes any and all other agreements between parties, constitutes the entire understanding and agreement of the parties.

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**SIGNATURES**

IN WITNESS WHEREOF, HACoLA and HACLA have executed this Agreement through their duly authorized officers on the date first above written.

**HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES**

By: \_\_\_\_\_  
Sean Rogan, Executive Director \_\_\_\_\_ Date \_\_\_\_\_

**HOUSING AUTHORITY OF THE CITY OF LOS ANGELES:**

By: \_\_\_\_\_  
Rudolf C. Montiel, President and CEO \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED AS TO FORM:**

Andrea Sheridan Ordin  
County Counsel

Carmen A. Trutanich  
City Attorney

By \_\_\_\_\_

By: \_\_\_\_\_

Title Deputy \_\_\_\_\_

MICHAEL V. CUSTODIO  
Title: Deputy City Attorney \_\_\_\_\_

Date \_\_\_\_\_

Date: \_\_\_\_\_



**HOUSING AUTHORITY  
of the County of Los Angeles**

Administrative Office

2 Coral Circle • Monterey Park, CA 91755

323.890.7001 • TTY: 323.838.7449 • [www.lacdc.org](http://www.lacdc.org)



**Gloria Molina**  
**Mark Ridley-Thomas**  
**Zev Yaroslavsky**  
**Don Knabe**  
**Michael D. Antonovich**  
*Commissioners*

**Sean Rogan**  
*Executive Director*

November 17, 2010

Honorable Housing Commissioners  
Housing Authority of the  
County of Los Angeles  
2 Coral Circle  
Monterey Park, CA 91755

Dear Commissioners:

**AUTHORIZE USE OF JOB ORDER CONTRACT PROGRAM AND APPROVE  
CONTRACT FOR JOB ORDER CONTRACT CONSULTANT SERVICES  
(ALL DISTRICTS)**

**SUBJECT**

This action is to authorize the Housing Authority to implement a Job Order Contract (JOC) construction program and approve award of a contract to the Gordian Group for Job Order Contract consulting services to assist the Housing Authority with the development, implementation, and support of the JOC program.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Recommend that the Board of Commissioners authorize the Housing Authority to implement a Job Order Contract construction program.
2. Recommend that the Board of Commissioners authorize the Executive Director to execute and if necessary terminate a consultant services contract (Contract) with the Gordian Group for Job Order Contract consulting services to assist the Housing Authority with the development, implementation, and support of a JOC program, to be administered under a tiered pricing system at an initial fee of 5.0 percent of the dollar amount upon issuance of Notice to Proceed for each construction project work order for the first \$6 million in work orders, and 1.95 percent of the dollar amount for each construction project work order in excess of \$6 million.





3. Recommend that the Board of Commissioners find that approval of the Contract is not subject to the provisions of the California Environmental Quality Act (CEQA), as described herein, because the action is not defined as a project under CEQA.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

A JOC program is a flexible, cost-effective, unit price, and indefinite quantity contracting method used to effectively and efficiently accomplish maintenance, repair, refurbishment, rehabilitation and other repetitive-type work of Housing Authority modernization projects without extensive plans and specifications. This process reduces administrative requirements, and lowers direct construction costs while meeting all Federal, State, and County procurement requirements.

JOC programs have been successfully implemented by the County's Internal Services Department, Department of Public Works and other local and federal agencies.

The Housing Authority's management and implementation of the JOC program at various housing developments will be enhanced through the use of the consultant's specialized services including program development, document preparation, procurement support, information management, training and technical support. Approval of the recommended action will allow the Housing Authority use of a specialized consultant who can provide these support services, which are essential to the implementation of the JOC Program.

### **FISCAL IMPACT/FINANCING**

There is no impact on the County general fund. The Contract will be funded with project funds that have been or will be budgeted.

The proposed contract provides for a tiered pricing structure. The tiered pricing structure under the proposed contract is based on the total dollar amount of JOC work ordered. The Housing Authority will pay an initial fee of 5.0 percent of the dollar amount upon issuance of Notice to Proceed for each construction project work order for the first \$6 million in work orders, and 1.95 percent of the dollar amount for each construction project work order in excess of \$6 million. Based on the past five fiscal years, the Housing Authority's estimated expenditures for rehabilitation, refurbishment and modernization capital projects total up to \$6 million per year. The Housing Authority will incur JOC expenditures to the extent that project funds are budgeted, committed and available.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Contract was solicited on an open-competitive basis and in accordance with applicable County requirements. It has been approved as to form by County Counsel

and executed by the Consultant. The contract term is five years, effective upon execution by all parties, and may be terminated at any time at the sole discretion of the Housing Authority.

The contract contains the Board's required contract provisions including Defaulted Property Tax Reduction, compliance with the Jury Service Ordinance, Safety Surrendered Baby Law and the Child Support programs. In addition, depending on the source of funding, the contract will contain provisions requiring compliance with Section 3 of the Housing and Community Development Act of 1968, and/or the County's Department of Public Social Services' Greater Avenues for Independence (GAIN) Program and General Relief Opportunity for Work (GROW) program.

### **CONTRACTING PROCESS**

On August 11, 2010, the Housing Authority released a Request for Proposal (RFP) to procure a qualified JOC consulting firm to provide services for the JOC program. RFPs were posted on the County of Los Angeles and on the Housing Authority's websites and advertized in the Los Angeles Times. Notices were sent to 303 vendors registered under the vendor's list. As a result of the outreach, 71 RFPs were requested and distributed and two firms submitted proposals by the original deadline of September 7, 2010. Immediately following the submittal deadline, a review panel consisting of Housing Authority staff began independent evaluations of the proposals based on the criteria listed in the RFP. Such criteria included qualifications, experience, approach to providing services, quality control, Section 3 or GAIN/GROW and compliance with the requirements of the RFP. Both proposals were scored and ranked.

The Gordian Group received the highest score and was determined to be the most qualified and responsive consultant for the JOC program.

The Summary of Outreach Activities is provided as Attachment A.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended action to award a consultant services contract is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3) because it involves an administrative activity that will not have a physical impact on or result in any physical changes to the environment. Further, the proposed action is not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because it is not defined as a project under CEQA and does not have the potential for causing a significant effect on the environment.

Honorable Housing Commissioners

November 17, 2010

Page | 4

**IMPACT ON CURRENT PROJECT**

The authorization of a JOC program and award of the JOC consultant service contract will expedite the completion of maintenance, unit preparation, repair, refurbishment and other repetitive-type work of Housing Authority projects.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sean Rogan', with a long horizontal stroke extending to the right.

SEAN ROGAN  
Executive Director

Enclosures

## ATTACHMENT A

### Summary of Outreach Activities

#### Request for Proposals for Job Order Contract (JOC) Consultant Services

On August 11, 2010, the following Request for Proposals (RFP) was initiated to procure the most qualified JOC consultant firms for various Housing Authority Projects.

##### A. Newspaper Advertising

On August 11, 2010, announcements of the RFP appeared in the Los Angeles Times.

The announcement of the RFP was also posted on the County and Housing Authority's websites. Firms were asked to request the RFP via email directly through the websites or to obtain the RFP from the Housing Authority.

##### B. Distribution of RFP Notices

The Housing Authority's vendor list was used to mail out RFP notices to 303 firms, of which 173 identified themselves as businesses owned by minorities or women (private firms which are 51 percent owned by minorities or women, or publicly-owned businesses in which 51 percent of the stock is owned by minorities or women). As a result of the outreach, 71 RFPs were requested and distributed by the Housing Authority.

##### C. Pre-proposal conference

On August 19, 2010, a total of seven firms attended a pre-proposal conference to address questions about the proposal content, format, submittal requirements and scope of work.

##### D. Proposals

On September 7, 2010, two firms submitted proposals, of which one identified itself as female or minority-owned.

E. Review of Proposals and Newspaper Advertising

A review panel consisting of Housing Authority staff reviewed the 2 Proposals and ranked each firm independently. In September 2010, Housing Authority staff selected The Gordian Group as the most qualified firm to provide JOC consultant services

F. Participation of Minorities and Women – Selected Firm

<u>Name</u>	<u>Ownership</u>	<u>Employees</u>
The Gordian Group	Non-Minority	Total: 109 29 minorities 21 women 26% minority 19% women

G. Participation of Minorities and Women - Firms Not Selected

Policy Masters, Inc.	Minority	Total: 3 2 minorities 3 women 66% minority 100% women
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The Housing Authority conducts ongoing outreach to include minorities and women in the contract award process, including: providing information at local and national conferences; conducting seminars for minorities and women regarding programs and services; advertising in newspapers to invite placement on the vendor list; and mailing information to associations representing minorities and women. The above information has been voluntarily provided to the Housing Authority.

The recommended award of contract is being made in accordance with the Housing Authority's policies and federal regulations, and without regard to race, creed, color, or gender.

## ATTACHMENT B

### Contract Summary

**Project Name:** **JOB ORDER CONTRACTING SERVICES**  
**Location:** Various Housing Authority developments  
**RFP Number:** CD 10-234  
**Consultant:** The Gordian Group, Inc.  
**Services:** Authorizing the Housing Authority to implement a Job Order Contract construction program and approving award of a contract to the Gordian Group for Job Order Contract consulting services to assist the Housing Authority with the development, implementation, and support of the JOC program

**Contract Documents:** Request for Proposals and attachments; all addenda to the Request for Proposals

**Notice to Proceed:** The Housing Authority and Consultant desire to enter into this Contract to enable Consultant to provide Job Order Contract ("JOC") Consultant Services to the Housing Authority upon the Housing Authority's issuance of a notice to proceed ("Notice to Proceed") for the project.

**Compensation:** The contract provides for a tiered pricing structure. The tiered pricing structure under the contract is based on the total dollar amount of JOC work ordered. The Housing Authority will pay an initial fee of five percent (5.0%) of the dollar amount upon issuance of Notice to Proceed for each construction project work order for the first six million dollars (\$6,000,000) in work orders, and one and ninety-five hundredths percent (1.95%) of the dollar amount for each construction project work order in excess of six million dollars (\$6,000,000).



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**Gloria Molina**  
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*Commissioners*

**Sean Rogan**  
*Executive Director*

November 17, 2010

Honorable Housing Commissioners  
Housing Authority of the  
County of Los Angeles  
2 Coral Circle  
Monterey Park, CA 91755

Dear Commissioners:

**ACCEPT AN EMERGENCY SAFETY AND SECURITY FUNDING GRANT FROM THE  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
(ALL DISTRICTS)**

**SUBJECT**

This letter recommends acceptance of a U.S. Department of Housing and Urban Development (HUD) \$250,000 Capital Fund Program (CFP) Emergency Safety and Security Funding grant. These funds will be utilized to install video surveillance cameras and equipment at five housing developments in unincorporated South Los Angeles County ("South Scattered sites") and at the Nueva Maravilla housing development in unincorporated East Los Angeles County.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Recommend that the Board of Commissioners authorize the Executive Director to execute all documents required to accept from HUD a \$250,000 CFP Emergency Safety and Security Funding grant for the installation of video surveillance cameras and equipment at five South Scattered sites and at the Nueva Maravilla housing development.
2. Recommend that the Board of Commissioners find that the acceptance of an Emergency Safety and Security Funding grant is exempt from the California Environmental Quality Act (CEQA) because the activities will not have the potential for causing a significant effect on the environment.
3. Recommend that the Board of Commissioners authorize the Executive Director to incorporate \$250,000 in CFP funds into the Housing Authority's approved Fiscal Year 2010-2011 budget.



### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of this action is to authorize the Housing Authority to accept from HUD a \$250,000 CFP Emergency Safety and Security Funding grant for the installation of video surveillance cameras and equipment at the Nueva Maravilla housing development located at 4919 Cesar E. Chavez Avenue, and at five South Scattered sites: 1928 El Segundo Boulevard, 1221 W. Imperial Highway, 1309 W. Imperial Highway, 9104 S. Bandera Street, and 11104 S. Normandie Avenue.

### **FISCAL IMPACT/FINANCING**

There is no impact on the County general fund. The Housing Authority has been awarded a \$250,000 CFP Emergency Safety and Security Funding grant to be incorporated into the Housing Authority's approved Fiscal Year 2010-2011 budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Funds will be utilized for the installation of video surveillance cameras and equipment at five South Scattered sites with a total of 31 units and at the 504-unit Nueva Maravilla housing development. Due to gang-related crime that threatens the health and safety of Housing Authority's residents living in the target areas, additional surveillance cameras and equipment are necessary. The cameras and equipment will prevent and deter criminal activity, drug sales, and property crime. Additionally, they will provide documentation of criminal activity and assist with the successful prosecution of criminal and civil cases.

Upon the September 22, 2010 award notification, HUD required the Executive Director to execute and submit an Annual Contributions Contract (ACC) Amendment within two calendar days of the award notification. The Housing Authority submitted the ACC Amendment on September 22, 2010 to reserve the CFP funds.

### **ENVIRONMENTAL DOCUMENTATION**

Pursuant to Title 24 of the Code of Federal Regulations, Section 58.35 (b) (3), this action is excluded from the National Environmental Policy Act because it involves operational activities, including security, which will not alter existing environmental conditions. The action is exempt from the provisions of CEQA pursuant to State CEQA Guidelines Section 15301 because it involves negligible or no expansion of use beyond what currently exists and does not have the potential for causing a significant effect on the environment.

### **IMPACT ON CURRENT PROGRAMS**



Honorable Housing Commissioners  
November 17, 2010  
Page 3

This Emergency Safety and Security Funding grant will enable the Housing Authority to continue providing a safe environment for its residents.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sean Rogan', written over the printed name.

SEAN ROGAN  
Executive Director